



WARRANTY/RETURNED GOODS

FOR NEW & UNUSED ITEMS (RGA REQUEST FORM)

Request for RGA must include:

Unit model number or Sterling part number

Purchase order number

Serial number

A completed RGA request must be submitted including the above information and a specific reason for requested return. Not all units are eligible for return. If return is necessary for any other reason than Sterling error, a restocking charge will apply.



RG A REQUEST

Name			Date	
Company			Mestek Order #	
Address			Mestek Invoice#	
City			P.O.#	
State		Zip	Customer #	
Telephone			Rep Name	
Fax			Rep #	

Qty.	Part Number	Description	Unit Model	Serial #

REASON FOR RETURN (Describe nature of defect or failure)

FAX 413-562-5311

below for internal office use only

Invoicing Error/Reason Code		Return RGA to	
Credit Due Customer		Restocking Charge%	
Freight		Correspondent	
Commission Debit Amt		Material Deposition	

Request Denied	Request Approved
Reason	Authorization Number <div style="border: 1px solid black; width: 150px; height: 40px; margin-left: 20px;"></div>